

**Highwood Public Library**  
**Budget Fiscal Year 2012**  
May 1, 2011 through April 30, 2012

**INCOME**

Tax Levy	218,600
Account Interest	500
Fines	2,000
Copies	2,000
Lost Cards	150
ILL Reimbursement/Interlibrary Loan	30
Telephone	50
Misc. Sales	50
Book Replacement	50
Book Sales	500
Cookbook Sales	0
Donations	1,000
FY 2011 Per Capita Grant	5,865
Misc. Grants	0
Misc. Income	100
Uncategorized	100
<b>TOTAL INCOME</b>	<b>\$230,995</b>

**EXPENSES**

Materials

**TOTAL MATERIALS** **27,500**

PP & E

Special Projects	0
Furniture	0
Maintenance	0
Insurance	8,000
Telecommunications	2,400
Utilities	500
Cleaning Services	4,500
<b>TOTAL PP &amp; E</b>	<b>15,400</b>

OPERATIONS

Supplies	3,000
Processing Supplies	1,000

Postage	700
Copier Expenses	600
<b>TOTAL OPERATIONS</b>	<b>5,300</b>

TECHNOLOGY

Website	850
Illinois Library Systems	1,000
Hardware	4,000
Software	1,000
Computer Maintenance	4,000

<b>TOTAL TECHNOLOGY</b>	<b>10,850</b>
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OUTREACH & PROGRAMS

Programs & Public Relations	4,000
Community Relations	500
Pumpkin Fest	1,500
Fundraising	2,000
Cookbook	0

<b>TOTAL OUTREACH &amp; PROGRAMS</b>	<b>8,000</b>
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MISCELLANEOUS EXPENSES

Legal	6,000
Board Expense	500
Misc.	400
Payroll Expense	1,500
Staff Development	3,000

<b>TOTAL MISCELLANEOUS</b>	<b>11,400</b>
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PAYROLL & SALARY

Payroll	154,000
Misc. Salary	4,000
Personnel Benefits	0
IMRF	3,700
FICA	11,781

<b>TOTAL PAYROLL &amp; SALARY</b>	<b>173,481</b>
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<b>TOTAL EXPENSES</b>	<b>\$251,931</b>
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Net Amount (1)	(\$20,936)
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(1) Net Expenses forecasted for FY12 due to an overall Increase in library hours to meet patron needs and attract new patrons. Funding will come from reserves.