

HIGHWOOD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING – JUNE 4, 2009 – 7:00 P.M.

Present: President Frank Lewin, Vice President Suzanne Cahnmann, Trustees: Manny Martinez, Bill Koch, Ellie Soldano, Joan Retnauer, Director, Wilma Lakin, Librarian

The meeting was called to order by President Lewin at 7:00 p.m. He informed the group of the resignation of Board Secretary Catherine Regelado and asked that Ellie Soldano take over that responsibility for the present time. There being no objections, the matter was resolved.

President Lewin asked for complete confidentiality, due to the sensitive nature of our current discussions. He also asked about changing our regular meetings to Monday or Wednesday to ensure that we may have a quorum. The topic was tabled for future discussion.

At 7:10 p.m. the Board agreed to go into Executive Session to discuss litigation.

At 8:20 p.m. President Lewin announced the meeting resumed. He reiterated confidentiality in all of our discussions.

The meeting of July 2<sup>nd</sup> will not be held. The proper announcements will be made. Joan Retenauer suggested that a motion be made that any Board members and the Director who may be out of town can call in to the meeting and those eligible may vote. Manny Martinez made the motion and Suzanne Cahnmann seconded. The motion was passed unanimously. This will take care of any future problems of attendance that may arise.

Regarding election of Officers, President Lewin suggested that all but Ellie Soldano should stay in their present positions if they so desire. All were in agreement.

### **Additions to the minutes of the June 4, 2009:**

Board approved the transfer of funds from the General Account into the Improvement Funds keeping a remainder of approximately \$60,000 in the General Fund to cover the months of May, June, and July when we will not receive tax levy funding.

The Friend's of the Library account has been closed and the balance put into a new account with Illinois funds named "Fundraising Account".

The Long Range Plan was discussed and the Board voted 4 aye to 1 nay to establish a new Children's Room in the current Book Store within the next 3 years. The present Children's Fiction and Picture Book area will become the expanded Adult Fiction area with room to accommodate small meetings.

The Board agreed to use a speaker phone system at Board Meetings if a Board member is unable to attend because of illness or an out of town business commitment. The Board member must inform the President of the Board at least 48 hours in advance of the meeting.

*These were notes taken by staff member, Wilma Lakin, at the meeting. Because of poor tape quality and an overlap of conversation, Ellie was unable to decipher these audio portions on the tape.*